

TUESDAY, NOVEMBER 27, 2018
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Tuesday, November 27, 2018, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Brian S. Stewart. April Dengler, County Administrator, was also in attendance.

Minutes Approved:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to approve the minutes from November 20, 2018, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Bills Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated November 28, 2018, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$460,989.67 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Appropriation of Funds Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for the APPROPRIATION OF FUNDS:

\$1,000.00 – 101.1105.5703 – Contingencies -Commissioners

\$43,000.00 – 206.5015.5102 – Shared Salaries – JFS

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer and Re-appropriation of Funds Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for the TRANSFER AND REAPPROPRIATION OF FUNDS:

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**\$1,000.00 101.1105.5703 -Contingencies
TO
101.1112.5404 – Countywide Advertising & Printing – Commissioners**

**\$500.00 – 101.1218.5474 -M.I. Court Costs
TO
101.1218.5937 – Probate Volunteer Guardian Program – Juvenile/ Probate**

**\$10,000.00 – 206.5015.5901 – Indirect Costs
TO
206.5015.5201 – Shared PERS – JFS**

**\$15,000.00 – 206.5016.5102 – IM Salaries
TO
206.5015.5203 – Shared Insurance – JFS**

**\$20,000.00 – 206.5017.5102 – SS Salaries
TO
206.5015.5203 – Shared Insurance – JFS**

**\$20,000.00 -206.5017.5203 – SS Insurance
TO
206.5015.5203 – Shared Insurance JFS**

**\$10,000.00 – 206.5016.5203 – IM Insurance
TO
206.5015.5203 – Shared Insurance – JFS**

**\$1,000.00 – 206.5016.5102 – OM Salaries
TO
206.5015.5202 – Shared Medicare – JFS**

**\$6,000.00 -206.5017.5102 -SS Salaries
TO
206.5015.5102 – Shared Salaries JFS**

**\$21,000.00 – 206.5015.5501 – Equipment
TO
206.5015.5102 – Shared Salaries – JFS**

**\$1,000.00 – 501.6915.5402 – Contract Repairs – General Sewer District
TO
501.6915.5300 – Materials & Supplies – General Sewer District – Engineer**

**\$13,500.00 – 201.3006.5312-Auto License & Gas Tax Garage Supplies
TO
201.3006.5501 – Auto License & Gas Tax Equipment – Engineer**

**\$200.00 – 507.6922.5301 – Orient Water Supplies
TO
507.6922.5401- Orient Water Contract Services – Engineer**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of
Cash Advance Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for the CASH ADVANCE:

**\$5,000.00 – 101.1105.5801 – Advances Out – General Fund
TO
227.0000.4910 – Advances In – VOCA Fund – Juvenile/Probate**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
New Line Items Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for the NEW LINE ITEMS:

**101.1105.5981 – Criminal Forfeited Land Sale – Auditor
101.0000.4988 – Criminal Forfeited Land Sale - Auditor**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Amended Certificate Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

Resolution No.: PC-112718-1

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$392,133.97 for the MEDICAID SALES TAX TRANSITION FUND #926 to increase estimated receipts for the collection of additional Medicaid Sales Tax Transition; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2018:

**MEDICAID SALES TAX TRANSITION FUND #926
\$392,133.97**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of
Amended Certificate Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

Resolution No.: PC-112718-2

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$4,700.00 for the UNCLAIMED MONEY- OTHER RECEIPTS FUND #651 to increase estimated receipts for unclaimed funds; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2018:

**UNCLAIMED MONEY FUND #651
\$4,700.00**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Amended Certificate Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

Resolution No.: PC-112718-3

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$78,346.37 for the EXCESS DELINQUENT TAX SALE #921 to increase estimated receipts for new fund for the collection of excess delinquent tax sales; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2018:

**EXCESS DELINQUENT TAX SALE FUND #921
\$78,346.37**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Amended Certificate Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

Resolution No.: PC-112718-4

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of (\$60,000.00) for the REAL ESTATE ASSESSMENT FUND #260 to reduce estimated receipts for Real Estate Assessment Fees; then,

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THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2018:

REAL ESTATE ASSESSMENT FUND #260
(\$60,000.00)

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Budgetary Action Requests
Submission Deadline:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the deadline date for departments to submit Budgetary Action Request to the Commissioners' Office for approval by Monday at 12:00 p.m. The deadline allows the accounts payable process to be consistent and efficient.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Extension of Deadline to Submit
Airport Authority Board Applications:

The Commissioner agreed to extend the deadline to submit applications for the Airport Authority Board. The deadline to submit an application has been extended to no later than 4:00 p.m. on December 5, 2018.

In the Matter of
Report Provided by Darrin Flick, EMA Director:

The following is a summary of the report provided by Darrin Flick, EMA Director:

- Mr. Flick met with Circleville Police Chief, Chief Baer who was open to some new ideas regarding the Circleville PSAP. They will be meeting with the Chief to discuss co-location and consolidation.
- Mr. Flick was interviewed by Steven Collins from the Circleville Herald.
- Mr. Flick is finishing the 2018 Emergency Management Performance Grant (EMPG) and Emergency Operations Center (EOC) design.

In the Matter of
Temporary Liquor License Request for
Roundtown Roller Derby at the Fairgrounds:

The Commissioners reviewed the F Permit Application for a temporary liquor license submitted by the Roundtown Roller Derby. The request is for December 8, 2018 through December 9, 2018, to provide liquor at a roller derby event being held at 415 Lancaster Pike, Circleville, Ohio 43113, to raise funds for the Haven House.

Following the review, Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel to approve the F Permit Application for a temporary liquor license for December 8, 2018 through December 9, 2018:

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Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting no: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Rental Lease Agreement Signed with
Pickaway County Park District:

The Commissioners reviewed the rental lease agreement for the space the Pickaway County Park District office now occupies in the Pickaway County Annex building. The monthly rental amount is \$300, paid by the Pickaway County Park District. The agreement will terminate November 1, 2021.

After reviewing the rental lease, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, for its approval and signing of the lease agreement.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Resolution Adopted for
Wreath Across America:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, for the Board to adopt the following Resolution:

Resolution No.: PC-112718-5

WHEREAS, Morrill Worcester, owner of the now Worcester Wreath Company of Harrington, Maine, was 12 years old when he made his first trip to our nation's capital and the Arlington National Cemetery made an indelible impression on the young boy that followed him throughout his life reminding him of the values of this nation and the Veterans who made the ultimate sacrifice for their country; and,

WHEREAS, in 1992, Worcester Wreath Company found themselves with a surplus of wreaths nearing the end of the holiday season and in remembering his boyhood experience at Arlington National Cemetery, Morrill Worcester realized he had the opportunity to honor our country's Veterans by placing wreaths on their graves and "Wreaths Across America" was subsequently born; and,

WHEREAS, "Wreaths Across America" not only honors our fallen heroes, it tells the Veterans still with us that Americans honor their service and tells the families of the departed that we share their loss; tells our men and women in uniform today that we are grateful for their courage, sacrifice, and devotion to duty; and it reminds us how important it is to remember, honor, teach, and say "thank you" for their service; then,

THEREFORE BE IT RESOLVED, that on this 15th Day of December, 2018, the Pickaway County Board of Commissioners hereby urges everyone in our community to not only remember the Nation's and our local Veterans this holiday season, but to value their freedom and, most of all, honor those who have and continue to protect it.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

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In the Matter of
Lima Company's Request to Use Memorial Hall
For the Eyes of Freedom Exhibit:

The Commissioners received a "Thank You" letter from Lima Company Memorial Eyes of Freedom and Spirit of America's Story. Upon review of the letter Lima Company requested to utilize Memorial Hall for the purpose of displaying the "Eyes of Freedom" and "The Spirit of America's Story" exhibit during the week of the 2019 Circleville Pumpkin Show.

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the request from the Lima Company for the use of Memorial Hall during the 2019 Circleville Pumpkin Show.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Appointment of Jennifer K. Rainey to the
Pickaway County District Library Board:

Upon review of the Application for Appointment to a Public Board, Commission, or Committee form submitted for consideration, Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to appoint Jennifer Rainey, 231 ½ N. Court Street, Circleville, Ohio 43113, to the Pickaway County District Library Board. Jennifer Rainey will be replacing Alice Harker, whose term ends December 31, 2018.e

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Stewart, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Ohio Department of Job and Family Services
2019 IV-D Contract Signed for Child Support Enforcement Agency:

The Commissioners reviewed the 2019 Ohio Department of Job and Family Services IV-D Contract, for Child Support Enforcement Agency. The contract is in place between Child Support Enforcement Agency and Pickaway County Juvenile Court to process all IV-D related matter.

After reviewing the document, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve and sign the IV-D Contract with the Ohio Department of Job and Family Services and Pickaway County Juvenile Court.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by April Dengler, County Administrator:

The following is a summary of the report provided by April Dengler, Deputy County Administrator:

- WDC Group is currently waiting on door frames for the CRC Building. The contractors are hanging lighting in the sanctuary and will install carpet when everything is completed and removed for installation. After the meeting with WDC Group, Mike Hess met with them to provide his floor plan

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for the office space at the Service Center. The layout includes removal of some walls, and there will need to be new carpet installed and painting. WDC Group will confirm if certain interior walls can be removed and they need a furniture layout provided by Mr. Hess for the determination if light switched need changed.

- Sherry Rarey started as the Chief Dog Warden at the Dog Shelter today and Marc Rogols will start as the Deputy County Administrator on Monday, December 3rd. The shelters water pressure is better now that a booster pump has been installed.
- There was one medical only Workers Comp case filed for an employee at the Sheriff's Office. The individual was elbowed while in the jail.
- Mr. Dengler contacted Signs of Distinctions about installing a sign at the back entrance at the Annex Building. Mrs. Dengler is awaiting a quote.
- Mrs. Dengler will be writing a letter to Scott Clifton regarding sale of the parking lot behind the Annex Building.
- Mrs. Dengler reached out to Jan Shannon about moving the budget meeting to the Community Foundation on December 11th. Mrs. Dengler is working on the slide presentation as she receives the different departments budgets and request.

In the Matter of
Pickaway Agricultural and Event Center Update:

The Flapjack Farewell Pancake Breakfast is this weekend at the Pickaway Agricultural and Event Center to say farewell to the Coliseum. The plan is the middle of January for the Coliseum to be down once everything is lined up for the demolition. The horse barn will be delivered this Friday and most of the underground is ready to go. Kevin Steward, Darby Creek Excavating, started on the sewer line this week. The seating is completed for the amphitheater and the design is complete with the goal being to start after the first of the year. The track has been re-grated since the excavating of the pond is complete. Commissioner Wippel was provided a walk tour of the premises last Friday by Corna-Kokosing. There is a meeting scheduled December 10th to discuss the placement of the steer and main Pickaway Agricultural and Event Center sign. The orders for pens and bleachers has been placed and will be delivered once the building are ready.

In the Matter of
Executive Session:

At 10:46 a.m., Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with Mrs. Dengler in attendance.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 11:15 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

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In the Matter of
Executive Session:

At 1:32 p.m., Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with Mrs. Dengler and Mr. Flick in attendance.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 1:51 a.m., the Commissioners exited Executive Session and Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

In the Matter of
**Deputy EMA Director/
Deputy 800 MHz Director**

During business conducted while in session, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to create a combined full-time Deputy EMA Directors and Deputy 800 MHz Director position at the pay rate of \$26.00 per hours. The Deputy EMA Director/ Deputy 800 MHz Director will report to the EMA Director.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Darrin Flick, EMA Director

During business conducted while in session, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to amend the job duties of Darrin Flick, EMA Director to manage a full-time Deputy EMA Director/ Deputy 800 MHz Director, and approving a \$2.50 per hour pay increase from \$26.50 per hour to \$29.00 per hour effective December 24, 2018.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
**Berger Health System &
Property located on US 23**

Tim Colburn, Berger Health System, Ryan Scribner, Pickaway Progress Partnership and Jayme Fountain, Assistant Prosecuting Attorney met with the Commissioners to discuss property located on US 23

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and a potential rock quarry wanting to establish a site on US 23. As history, Harrison Township's Board of Zoning Appeals denies a conditional use permit sought by a quarry company, seeking to develop a gravel quarry on the site. The BZA denied the permit application, on the basis that the use was not consistent with the township land use plan that had been developed and approved, which called for mining/quarry operations to be developed on the west side of US-23 only. The Pickaway County Court of Common Pleas and the 4th District Ohio Court of Appeals have both upheld the BZA's decision. However, the Ohio Supreme Court has now taken the case as a discretionary appeal, and all parties will need to brief the issues involved. It was discussed that Pickaway County government, as well as potentially some neighboring municipalities like Ashville and South Bloomfield, have an interest in this litigation, since it is important to establish that land use plans may be used to properly influence how the northern part of the county will be developed. Commissioner Stewart stated that the county could work jointly with these other entities to develop an amicus brief to the Ohio Supreme Court. Mrs. Fountain mentioned that the Ohio Prosecuting Attorneys Association was developing such an amicus brief on behalf of the townships, and Bricker & Eckler would be drafting a brief on behalf of Berger Hospital. It was also suggested that a Northgate Alliance CEDA meeting should be called to further discuss the issue. During business conducted while in session, Commissioner Stewart offered the motion, seconded by Commissioner Jay Wippel, to authorize spending up to \$5,000 to support Harrison Township's legal position by arranging for an amicus brief to be developed on behalf of the County.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending November 24, 2018.

A total of \$495 was reported being collected as follows: \$80 in adoption fees; \$75 in dog licenses; \$45 in dog license penalty; \$75 private donations; \$100 in redemption; and \$120 in transfer out rescue.

Five (5) stray dogs were processed in; two (2) dogs were adopted.

With there being no further business brought before the Board, Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Brian S. Stewart, Commissioner

BOARD OF COUNTY COMMISSIONERS
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Attest: Angela Karr, Clerk